



## **Charity Donation Policy**

The Swan Trust SCIO is approached by community groups and charities on occasion with requests to provide a prize for fundraising activities such as raffles or online auctions.

As the Swan Trust SCIO is also a charity, the number of donations will be managed and recorded to ensure balanced and fair distribution of support for local organisations.

Trustees agreed the following maximum donations per year:

- 3 x adult day sail vouchers (2024 value, £90 each)
- 4 x Merchandise Packs (varying value, £20 - £50)

Donations will be considered only for groups meeting the following criteria:

- Constituted or Registered group / organisation / charity
- Beneficiaries must be Shetland-wide (no local limit to group's remit)
- Groups which receive a donation will not be eligible to receive another donation for a minimum of 2 years, with the exception of the BBC Children in Need appeal.

Records will be kept of donations given for monitoring purposes.

08/03/2024